

# Student Information Searches in PowerSchool

## PowerSchool Student Information System

### Set A – Simple Searches

- ✓ Find a student with the same last name as yours.
- ✓ Find a student whose last name begins with the same letter as your last name.
- ✓ Find a student in grade 10.
- ✓ Find a student whose gender is the same as yours.

### Set B – Finding Information after the Search

- ✓ Find a student whose last name begins with the same letter as your last name.
  - Who is the student's Reading teacher?
  - Has the student been absent from any classes?
- ✓ Find a student whose last name begins with the same letter as your first name.
  - What is the student's date of birth?
  - What grade is the student in?
- ✓ Find a student whose last name begins with the same letter as your last name.
  - What is the student's mailing address?
  - Where does the student's father work?

### Set C – Using Search Fields

- ✓ What would likely be the field name that contains a student's first name?
- ✓ What would likely be the field name that contains the mother's daytime phone number?
- ✓ Find all the students with the first name of Jason.

### Set D – Using Comparators

- ✓ Find all students that live in your town.
- ✓ Find all students that live at your zip code.
- ✓ Find all students that have a locker number greater than 250.
- ✓ Find out how many students are on the soccer team.
- ✓ Find out which students' fathers are employed at Glenwood Resource Center.
- ✓ Find all students living at two zip codes.
- ✓ Find all students having a guardian alert regarding their father.
- ✓ Find all students who are allergic to peanuts.
- ✓ Find all students who live in your state.
- ✓ Find all students whose last name contains the letters 'JOHN'.

## Set E – Compound Searches

- ✓ Find all female students in the 10th grade.
  - How many 10th grade female students have been immunized for polio?
  - How many 10th grade male students have not been immunized for polio?
- ✓ How many female students have a discipline alert recorded?
- ✓ How many male students do not have a discipline alert recorded?
- ✓ How many male students have a discipline alert recorded?
- ✓ How many of the male students' discipline alerts reference fighting?

## Set F – Search Codes

- ✓ How many students are enrolled in AP History?
- ✓ How many students are enrolled in less than 3 classes?

## Assignment – Choose One

1. How many students have missed more than 5 classes this semester? Use the Special Function "Search by Grades/Attendance" to find out. Make sure to click "Make this the current selection of students."
  - Return to the Start Page and click "Current Selection" so you can work with the students selected in question 2.
  - Create mailing labels to use on the letters to parents.
2. Every spring your school has an awards night. A perfect attendance certificate is one of the honors that is awarded. How many students are eligible so far this year? Print a certificate for each of these students.
3. You need to create a report for the state with information about how many students are served by categorical programs. Use the Special Function "Special Program Enrollment" and select "Title I." Export this information to Excel.
4. The PTA has been focusing on gender bias in the school and would like to know if boys are being over-disciplined. Who gets in trouble more often, boys or girls? Export this information to Excel and do a pivot table.
5. Emily Salter comes to the office complaining about her schedule. Her best friend Corrine Becker is taking Creative Writing and she wants to transfer to that class. Find out which class Corrine is taking and see if there's room.
6. The football coaches need to make sure their players meet school standards for grades and attendance. They want to find out who has a GPA below 2.0 or have been involved in a discipline incident in the school. Print out a list of students who have not met the school standard.